

## CSV Roster Upload Formatting Guidelines

### FORMATTING GUIDELINES

When creating a CSV file for your BabeRuthLeague.org powered by SI Play system, ensure all required data is included and formatted correctly. This will prevent errors from occurring which could impede the upload process.

**NOTE:** Create a separate CSV file for each sport/season. Do not attempt to upload Baseball/Softball or Spring/Fall in the same file.

- Spring Baseball and Spring Softball cannot be submitted in the same CSV file.
- Spring Baseball and Fall Baseball cannot be submitted in the same CSV file.

Do **NOT** delete any columns. All columns must be present, even if blank, in order to be accepted by the system.

### Formatting Table

Below you will find further information for each column category required or allowed in your CSV file.

#### Column Header Color Key

**Red** – Required field for Players and Volunteers.

**Green** – Required field for Players only.

**Black** – field not required (but allowed).

Column Header	Description	Notes	
Division	You MUST use either the full Babe Ruth division name or the division abbreviation listed.	Division Name	Division Abbreviation
		Cal Ripken Major/70	Major/70
		Cal Ripken Major/60	Major/60
		Cal Ripken Minor	Minor
		Cal Ripken Rookie	Rookie
		Cal Ripken T-Ball	T-Ball
		Baseball - 13 - 15	13 - 15
		Baseball - 13 - Prep	13 Prep
		Baseball - 16 - 18	16 - 18
		Baseball - 16 Prep	16 Prep
		Softball - 6 & Under	6U
		Softball - 8 & Under	8U
		Softball - 10 & Under	10U
		Softball - 12 & Under	12U
		Softball - 14 & Under	14U
		Softball - 16 & Under	16U
		Softball - 18 & Under	18U

## CSV Roster Upload Formatting Guidelines

Bambino Buddy Ball	Bambino Buddy Ball
Xtreme X8	X8
Xtreme X10	X10
Xtreme X12	X12
Xtreme X14	X14
Xtreme X16	X16
Xtreme X18	X18

<b>Team</b>	Team Name. Duplicate team names in the same division are not allowed, including Strikers 1, Strikers 2, etc.	When re-submitting rosters, team names <b>MUST</b> match the original. Any variation in team name will create an entirely new team in the system.
<b>Role</b>	<i>Player, Bat Boy, Coach, Manager, Team Parent</i> are the only valid options for this category.	
<b>First Name</b>	Player/Volunteer First Name.	
Middle Name	Player/Volunteer Middle Name.	Not required. Only one character is allowed.
<b>Last Name</b>	Player/Volunteer Last Name.	
Jersey Number	<a href="#">Player Jersey Number.</a>	<a href="#">Not Required for Regular Season.</a> <a href="#">Required for Tournament Trail.</a>
<b>Birthdate</b>	Player/Volunteer Date of Birth.	Must be in MM/DD/YYYY or MM-DD-YYYY format. Spelling out the date is not an acceptable format option.
<b>Address</b>	Player/Volunteer Home Mailing Address.	Street Number, Street Name and Apt/Unit Number.
<b>City</b>	Player/Volunteer Home City.	
<b>State</b>	Player/Volunteer State.	Use two letter state abbreviation. Example: NY
<b>Zip</b>	Player/Volunteer Home 5-digit Zip Code.	
<b>Sex</b>	Player/Volunteer Sex.	"M" for male and "F" for female.
<b>Email</b>	Volunteer Email Address.	Player data can be added.
<b>Phone</b>	Volunteer 10-digit Phone Number.	Hyphens are not required. Player data can be added.
<b>Parent First Name</b>	Player Primary Adult's First Name.	Blank for Volunteers
<b>Parent Last Name</b>	Player Primary Adult's Last Name.	Blank for Volunteers